

BOOTH EXHIBITORS ONLY (80 sq. ft. – 599 sq. ft.)

The NMMA will provide the Following Booth Package:

- 8' high back drape- blue/white
- 36" high draped side raises- blue
- Drayage/ 30 Day Warehousing
- (1) 6' white draped table
- (2) Side Chairs

The above is per contracted space not 10' x 10' area.

INSTALLATION SCHEDULE

Monday, January 30: 8:00am- 5:00pm
 Tuesday, January 31: 8:00am- 5:00pm

Hand carry move-in only on Feb 1 from 8am-11am. Loading docks and doors are not available on Feb 1.

Additional equipment, furnishing and labor are available through Vista Convention Services at published rates.

All Exhibits must be carpeted regardless of size or location. Exhibitors can bring their own carpet however labor to install/remove carpet must be performed by VISTA Convention Services. Carpet may be ordered through VISTA Convention Services which includes labor to install/remove carpet.

Vista Installation Rules – Exhibitors in a 10'x10', 10'x20' in-line booths and 20'x20' island booths can install/dismantle their display without requiring the assistance from union labor. This includes but not limited to carpet installation.

EXHIBIT INSTALLATION

The installation schedule for booth exhibitors in the Show can be found on the next page: All in-line booths will be moved in on Monday and Tuesday January 30 – 31 from 8am-5pm. **Any exhibitors wishing to unload Wednesday, February 1 will not be permitted to enter through the loading dock area.** All exhibitors who wish to unload on Wednesday will have to hand-carry their items to their exhibits. Please plan accordingly.

Booth Exhibitors can check in directly with Show Staff on the loading docks located behind the Convention Center. Please enter the loading docks from Bacharach Blvd and Ohio Avenue entrance.

To ensure a smooth and efficient show installation, ship in advance all equipment and/or display materials to the VISTA Convention Services Warehouse. This warehouse service includes 30 days FREE storage prior to the show, transport to the Atlantic City Convention Center loading docks and delivery to your booth space. Your empty crates are then stored, and returned to you at show break. Once repacked, they are loaded onto outbound carriers from the show floor.

All this is done without charge to you, the exhibitor—NMMA pays these equipment and labor costs.

LABEL SHIPMENTS AS FOLLOWS:

TO WAREHOUSE:

To be received by 3 p.m. Thursday, January 26

EXHIBITOR (COMPANY) NAME
 SPACE NUMBER
 Progressive Insurance Atlantic City Boat Show
 c/o Vista Convention Services
 6804 Delilah Road
 Pleasantville, NJ 08232
 Phone #: (609) 485-2421

TO AC CONVENTION CENTER:

To be received on/after Monday, January 30

EXHIBITOR (COMPANY) NAME
 SPACE NUMBER
 Progressive Insurance Atlantic City Boat Show
 c/o Atlantic City Convention Center
 Bacharach Blvd.
 Atlantic City, NJ 08401

The Vista Convention Services Warehouse will receive crated, boxed or skidded shipments as early as **Wednesday, December 28**. Weekend deliveries cannot be accepted at the warehouse, please plan accordingly. No uncrated or loose shipments will be accepted. Shipments will be received until **3pm Thursday, January 26**.

All freight must be shipped prepaid. No collect shipments will be accepted. All shipments/materials should be documented on a straight bill-of-lading and a copy sent to Vista Convention Services Warehouse at the above address.

Exhibit materials directed to the warehouse before January 26 will be delivered to your booth and ready for you to begin setting up no earlier January 30.

All exhibits must be set and operational by 8:00pm on Tuesday, January 31.

50'
 SEMINARS & 100'
 DIY / DEMO SESSIONS
 K 45

862	763
860	761
858	759
856	757
854	755
852	753
850	751
848	749
846	747
844	745
842	743

762	663
760	661
758	659
756	657
754	655
653	651
748	649
746	647
744	645
742	643

662	563
660	561
658	559
656	557
654	555
652	553
650	551
648	549
646	547
644	545
642	543

562	463
560	461
558	459
556	457
554	455
552	453
550	451
548	449
546	447
544	445
542	443

462	363
460	361
458	359
456	357
454	355
452	353
450	351
448	349
446	347
444	345
442	343

362	263
360	261
358	259
356	257
354	255
253	251
348	249
346	247
344	245
342	243

262	163
260	161
258	159
256	157
254	155
252	153
250	151
248	149
246	147
244	145
242	143

1039
1037
1035
1033

1038	939
1036	937
1034	935
1032	933
1030	931
1028	929
1026	927
1024	925
1022	923
1020	921
1018	919

938	839
936	837
934	835
932	833
930	831
928	829
926	827
924	825
922	823
920	819
918	817

838	739
836	737
834	735
832	733
830	731
828	729
826	727
824	725
822	723
820	721
818	719

738	639
736	637
635	633
730	631
728	629
726	627
724	625
722	623
720	621
718	619

638	539
636	537
634	535
632	533
630	531
628	529
626	527
624	525
622	523
620	521
618	519

538	439
536	437
534	435
532	433
530	431
528	429
526	427
524	425
522	423
520	421
518	419

438	339
436	337
434	335
432	333
430	331
428	329
426	327
424	325
422	323
420	321
418	319

338	239
336	237
235	233
330	231
328	229
326	227
324	225
322	223
320	221
318	219

238	139
236	137
234	135
230	131
228	129
224	125
222	123
218	119

1029
1027

1028	929
1026	927
1024	925
1022	923
1020	921
1018	919

928	829
926	827
924	825
922	823
920	819
918	817

828	729
826	727
824	725
822	723
820	721
818	719

730	631
728	629
726	627
724	625
722	623
720	621
718	619

630	531
628	529
626	527
624	525
622	523
620	521
618	519

530	431
528	429
526	427
524	425
522	423
520	421
518	419

430	331
428	329
426	327
424	325
422	323
420	321
418	319

330	231
328	229
326	227
324	225
322	223
320	221
318	219

230	131
228	129
224	125
222	123
218	119

1015
1013
1011
1009
1007
1005
1003
1001

1014	915
1012	913
1010	911
1008	909
1006	907
1004	905
1002	903
1000	901

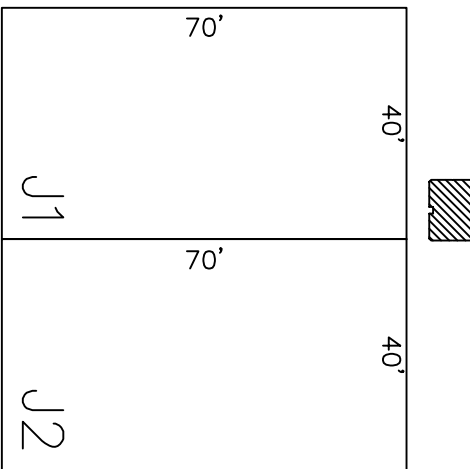
914	815
912	813
910	811
908	809
906	807
904	805
902	803
900	801

814	715
812	713
810	711
808	709
806	707
804	705
802	703
800	701

615	
712	613
710	611
708	609
706	607
704	605
702	603
700	601

614	515
612	513
610	511
608	509
606	507
604	505
602	503
600	501

514	415
512	413
510	411
508	409
506	407
504	405
502	403
500	401



CRATE STORAGE: Crates and empty containers must be prepared for removal as soon as possible after unpacking. This includes affixing “EMPTY” stickers and positioning crates/cartons on the front edge of exhibit space. “EMPTY and STORAGE” labels will be available at the Vista Service Desk located in the Hall D Lobby. **Do not store un-displayed products in empty containers.**

EXHIBIT REMOVAL

All exhibits must remain staffed and intact until the official show closing (5:00 pm, Sunday, February 5). At this time, aisle carpeting will be removed and the exhibit floor will be prepared for the return of empty crates. It will take approximately four to six hours to return all empty crates to all exhibitors.

No vehicles will be permitted up the ramp before 5:30PM on Sunday. **We urge you to pack your materials completely before bringing your vehicle to the loading dock area.**

Exhibitors may “hand-carry small items” (without the use of hand trucks or dollies) when leaving Sunday evening, but must show their Exhibitor Credential (and/or personal identification upon request) before exiting and re-entering.

VISTA will not load outbound carriers after 7:00PM on Sunday. Be sure to stop by the VISTA Service Desk, prior to move out and complete a bill-of-lading if you are shipping from the AC Center. Please contact your carriers to arrive Monday morning February 6.

Keep in mind labor for dismantling displays is required. Please visit the VISTA Service Desk to order labor.

Forced Shipments

Exhibitors unable to meet this move-out schedule will be re-routed onto alternate carriers. Exhibitors are responsible for any and all additional charges incurred resulting from such re-routing.

NMMA will “force” shipments not removed by **Noon on Monday, February 6**. The NMMA cannot take responsibility for loss/damage to shipments forced from the show floor.

All exhibit materials and equipment must leave the building by 10:00 am on Tuesday, February 7.