

Pay close attention to deadline dates

Show Management Forms

DEADLINE DATE

Public Relations & Publicity Opportunities (pg.7)	December 9
Independent Contractor Usage (pg. 17)	December 9
Exhibitor Credential Order (pg. 24)	December 9
Working Exhibitor Information (pg. 25)	December 9
Working Exhibitor Credential Order (pg. 26)	December 9
Exhibitor Guest Ticket Order (pg. 27)	December 9
Boat Information & Space Diagram (pg.28-29)	December 9
Insurance Form (pg. 31)	December 9

Gerad's Floral Decorations Order

Official Contractors VISTA Convention Services (Official Decorating Contractor)

Introduction	
Booth Package	
Payment Policies	
Payment & Credit Card Authorization	January 20
Limits of Liability & Responsibility	
Standard Booth Furnishing	January 20
Carpet Order	January 20
Plush Carpet Order	January 20
Carpets Installation Order	January 20
Per board Order	January 20
Grid Walls Order	January 20
VCS Modular Units Order	January 20
Showcase Order	January 20
Special Sign Order	January 20
Booth Cleaning Order	January 20
Exhibitor Rights	
I&D Labor Order	January 20
Hanging Sign Order	January 20
Rigging Labor Order	January 20
Advanced Shipping Labels	

Atlantic City Convention Center Services

Plumbing Order	January 20
Electrical Order	January 20
Telecom & Internet Service Order	January 20
Audio Video Order- AVHQ	January 20
Food & Beverage- Ovations	