

Pay close attention to deadline dates

Show Management Forms

DEADLINE DATE

Public Relations & Publicity Opportunities (pg.7)	December 10
Independent Contractor Usage (pg. 17)	December 10
Exhibitor Credential Order (pg. 24)	December 10
Working Exhibitor Information (pg. 25)	December 10
Working Exhibitor Credential Order (pg. 26)	December 10
Exhibitor Guest Ticket Order (pg. 27)	December 10
Boat Information & Space Diagram (pg.28-29)	December 10
Booth ID-Sign Order (pg. 30)	January 21
Insurance Form (pg. 31)	

Gerad's Floral Decorations Order

Official Contractors VISTA Convention Services (Official Decorating Contractor)

Introduction	
Booth Package	
Payment Policies	
Payment & Credit Card Authorization	January 21
Limits of Liability & Responsibility	
Standard Booth Furnishing	January 21
Carpet Order	January 21
Plush Carpet Order	January 21
Carpets Installation Order	January 21
Per board Order	January 21
Grid Walls Order	January 21
VCS Modular Units Order	January 21
Showcase Order	January 21
Special Sign Order	January 21
Booth Cleaning Order	January 21
Exhibitor Rights	
I&D Labor Order	January 21
Hanging Sign Order	January 21
Rigging Labor Order	January 21
Material Handling Order	January 21
Advanced Shipping Labels	

Atlantic City Convention Center Services

Plumbing Order	January 21
Electrical Order	January 21
Telecom & Internet Service Order	January 21
Audio Video Order- AVHQ	January 21
Food & Beverage- Aramark	