



GENERAL INFORMATION

Deadlines and
Checklist

General Information

Contacts

Floor Plan

DEADLINES AND CHECKLIST

ITEM	DUE DATE
DECEMBER	
Exhibitor Credentials	Due Now
Exhibitor Liability Insurance	Due Now
Working Exhibitor Information	Due Now
Be My Guest Tickets	Due Now
Sales Tax Registration Applications (For out of state exhibitors)	Due Now
Official Show Guide Advertisement Opportunity	Due Now
JANUARY	
Boat Information and Layout	January 10
Exhibitor Appointed Contractor Form	January 10
Show Guide Information	January 23
FEBRUARY	
Hotel Accommodations (Sheraton, Golden Nugget, Resorts)	February 3
Smart City (Internet)	February 7
Vista Order Forms (Labor, Carpet, Furnishings, signs)	February 11
AC Center Order Forms (Electrical, Cleaning, Plumbing)	February 15