ATLANTIC CITY CONVENTION CENTER ATLANTIC CITY, NEW JERSEY MARCH 1-5, 2023



6575 Delilah Road P: 609-485-2421 PO Box 3000 F: 609-485-2392 Pleasantville, NJ 08232 WWW.VISTACS.COM

### **GRAPHIC GUIDELINES**

### **GUIDELINES FOR SUBMITTING GRAPHICS**

Vista Convention Services-Design/Graphics Department

Vista Convention Services can accept graphic files created with the following programs:

Adobe Acrobat Professional CC Adobe Illustrator CC Photoshop CC Adobe InDesign CC

While Adobe Acrobat high resolution PDF files are preferred, vector files, which can be resized without losing resolution, are also acceptable.

ALL vector files MUST have fonts converted to outlines or curves, and/or include all the fonts which you have used to create your files (True or Open Type Font only).

Any bitmapped or raster files, such as .tif, .bmp, .jpeg, must be of sufficient resolution to print properly at the intended dimensions. Resolution should be 300dpi on a half size graphic or actual size graphic at 90-120 dpi. If uncertain as to requirements please call Vista to consult with our Graphic Designer.

(\*No bleeds needed on printable files)

Files which have been created for web publication, or logos which are scanned from letterheads are NOT accepted for large format digital printing.

Vista is not responsible for spelling errors or low resolution images sent by clients. Additional fees will apply if correction/replacement is necessary.

#### **Color Matching**

Please provide a method for us to accurately reproduce the colors you require for your graphics. Colors specified using the Pantone ® color matching system is the preferred method.

### **Sending Files**

Files less than 30 MG may be sent by via e-mail. Vista Drop Box information is available upon request.

ATLANTIC CITY CONVENTION CENTER
ATLANTIC CITY, NEW JERSEY
MARCH 1-5, 2023

DEADLINE DATE:
FEBRUARY 13, 2023

CONVENTION SERVICES

6575 Delilah Road PO Box 3000 Pleasantville, NJ 08232 P: 609-485-2421 F: 609-485-2392

WWW.VISTACS.COM



RENTAL PRICE INCLUDES DELIVERY TO & REMOVAL FROM YOUR BOOTH SPACE.







FULL VISION

Company Name

HALF VISION

**OUARTER VISION** 

The above (3) cases are 38" high, 20" deep, lights & locks, White Finish (Electrical Outlet NOT included)

SEE THRU WALL CASE REGULAR WALL CASE





The above (2) cases are both 84" high and 18" deep. Adjustable glass shelves, glass sliding doors & lights. (Electrical Outlet NOT included)

All Electrical Orders must be placed with the ATLANTIC CITY CONVENTION CENTER

Description	Quantity	Price	Amount
6' FULL VISION		\$515.00	
6' HALF VISION		515.00	
6' QUARTER VISION		515.00	
6' REGULAR WALL CASE		615.00	
6' SEE-THRU WALL CASE		700.00	

**IMPORTANT**: To ensure that your selection will be available you must place your order before the deadline date. No guarantee on choice after deadline date. Vista is not liable for contents, damages or breakage after cases have been delivered.

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted CANCELLATION POLICY: Items cancelled before the deadline date will be refunded at 50%. NO REFUNDS AFTER DEADLINE DATE.

Sub Total \$
Booth #

Submit order with payment to: orders@vistacs.com before deadline date!

ATLANTIC CITY CONVENTION CENTER ATLANTIC CITY, NEW JERSEY MARCH 1-5, 2023

DISCOUNT DEADLINE DATE: FEBRUARY 13, 2023



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## **CUSTOM SIGNS ORDER FORM**

PRICES BASED ON BLOCK LETTER, BLACK LETTERING ON WHITE SHOWCARD, 10 WORDS OR LESS

Quantity	Size	Discount Rate	Standard Rate	Amount
	7" X 11"	\$43.00	\$86.00	
	7" x 44"	48.00	96.00	
	11" x 14"	51.50	103.00	
	14" x 22"	65.50	131.00	
	22" x 28"	88.00	176.00	
	28" x 44"	135.00	270.00	

SALES TAX WILL BE ADDED TO ALL SIGN PRICES (6.625%)

- Easel back applied to sign quoted upon request.
- All prices are for single-sided, double-sided quoted upon request.
- Special sizes and materials quoted upon request.
- Delivery time is not guaranteed on orders placed at showsite.
- All orders must be received (14) days before show opens. Orders after Deadline Date will be subject to an additional 50% fee.
- Please utilize one of the following programs: Adobe Acrobat Professional 8.0, Adobe Illustrator EPS, Tiff, Photoshop, PDF with 300 DPI minimum

Vertical	Horizontal	Color of Background	Color of Lettering
L	Please type de	sired copy below or attached a separate	sheet

#### ALL ADVANCE SIGN ORDERS WILL BE AVAILABLE FOR CUSTOMER PICK UP AT SHOWSITE SERVICE DESK

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted. CANCELLATION POLICY: ALL signs cancelled after orders have been received will be charged at 100% of original price.

 Company Name
 Booth #



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DISCOUNT DEADLINE DATE: FEBRUARY 13, 2023 6575 Delilah Road P: 609-485-2421 PO Box 3000 F: 609-485-2392 Pleasantville, NJ 08232 WWW.VISTACS.COM

### PERSONAL PROTECTIVE EQUIPMENT ORDER FORM

All orders subject to availability at the time the order is placed. To qualify for advanced pricing, orders must be placed by deadline date; NO EXCEPTIONS. If order is placed after deadline date, it is subject to on-site availability and limited inventory. On site orders may also be subject to additional charges for special delivery to venue.

#### **Individual PPE Booth Safety Items**

Qty	Item Description	Advance Rate	Standard Price	Amount
	25ct. Pack of 3 Ply Face Masks	\$15.00	\$20.00	\$
	100ct. Packs of Sanitizing Wipes	\$15.00	\$20.00	\$
	20ct. Pack of Sanitizing Wipes	\$8.00	\$12.00	\$
	20" Sq. Social Distancing Floor Stickers	\$75.00	*advance order only*	\$
	Hand Sanitizing Single Station	\$275.00	*advance order only*	\$
	Table Top Hand Sanitizing Station	\$245.00	*advance order only*	\$
	Hand Sanitizer Station Refill	\$60.00/ Reservoir	\$75.00/ Reservoir	\$
	Individual 2oz. bottle of Hand Sanitizer	\$5.00	\$6.50	\$
	Add logo to Hand Sanitizing Station	\$35.00/ Logo	*advance order only*	\$
	Plexi-Glass Partition for 30" round tables	\$100.00	\$150.00	\$
	Plexi-Glass Partition for 6' & 8' tables	\$200.00	\$250.00	\$
	8' High Vinyl Curtain partitions w/ Supports	\$150.00	\$200.00	\$
	Stand alone 1m x 8' High Plexi Panels	\$275.00/ panel	*advance order only*	\$
	Plexi Glass Room or Partition Wall	\$325.00/ panel	*advance order only*	\$

CANCELLATION POLICY: Items cancelled before the deadline date will be refunded at 50%. NO REFUNDS AFTER DEADLINE DATE.

		Sub Total \$	
	_		
Company Name		Booth	

Submit order with payment to: orders@vistacs.com before deadline date!