

DEADLINES AND CHECKLIST

CHECKLIST

ITEM	DUE DATE
DECEMBER	
Boat Information and Boat Display Layout	December 18
Co-Exhibitor Information	December 18
JANUARY	
Exhibitor Credentials	January 8
Liability Insurance Submission	January 8
Exhibitor Appointed Contractor (If Applicable)	January 8
Hotel: Borgata	January 30
FEBRUARY	
Hotel: Sheraton Atlantic City	February 3
Decorator Order Forms — Labor, Carpet, Furnishings, Hanging Signs	February 6
Smart City (Telecommunications)	February 6
AC Center Order Forms — Electrical, Cleaning, Plumbing	February 10
Sales Tax Registration Applications (For out of state exhibitors)	February 10
Hotel: Golden Nugget	February 10
Hotel: Resorts Casino	February 22
Hotel: Ocean Casino Resort	February 22
Be My Guest Tickets	Now Through Show